**COMPANIES ACT 2014**

**COMPANY LIMITED BY GUARANTEE**

**Constitution**

**Of**

**..................... Company Limited by Guarantee**

**COMPANIES ACT 2014**

**COMPANY LIMITED BY GUARANTEE**

**Memorandum of Association**

Of

**........................... Company Limited by Guarantee**

1. The name of the Company is ........................... Company Limited by Guarantee.
2. The company is a company limited by guarantee registered under Part 18 of the Companies Act 2014 (The “Act”).
3. The objects for which the Company is established are: -
4. To carry on all the business of (principal objects).
5. To carry on any other business which may seem to the Company capable of being   
   conveniently carried on in connection with the above objects, or calculated, directly or   
   indirectly, to enhance the value of, or render more profitable any of the Company's   
   property.
6. To import, export, buy, sell, barter, exchange, pledge, make advances on, take on lease or hire or otherwise acquire, alter, treat, work, manufacture, process, dispose of, let on lease, hire or hire purchase, or otherwise trade or deal in and turn to account as may seem desirable goods, articles, equipment, machinery, plant, merchandise and wares of any description and things capable of being used or likely to be required by persons having dealings with the Company for the time being.
7. To purchase take on lease or in exchange, hire or by any other means acquire any   
   freehold, leasehold or other property for any estate or interest whatever, and any rights, privileges or easements over or in respect of any property, and any buildings, offices, factories, mills, works, wharves, roads, railways, tramways, machinery, engines, rolling stock, vehicles, plant, live and dead stock, barges, vessels or things, and any real or personal property or rights whatsoever which may be necessary for, or may be   
   conveniently used with, or may enhance the value of any other property of the Company.
8. To build, construct, maintain, alter, enlarge, pull down and remove or replace any   
   buildings, offices, factories, mills, works, wharves, roads, railways, dams, tramways,   
   machinery, engines, walls, fences, banks, sluices, or watercourses, and to clear sites   
   for the same, or to join with any person, firm or company in doing any of the things   
   aforesaid, and to work, manage and control the same or join with others in so doing.
9. To grant pensions, allowances, gratuities and bonuses to officers, ex-officers,   
   employees of the Company or its predecessors in business or the dependants or   
   connections of such persons, to establish and maintain or concur in establishing and   
   maintaining trusts, funds or schemes (whether contributory or non-contributory) with a   
   view to providing pensions or other benefits for any such persons as aforesaid, their   
   dependants or connections, and to support or subscribe to any charitable funds or   
   institutions, the support of which may, in the opinion of the Directors, be calculated   
   directly or indirectly to benefit the Company or its employees, and to institute or   
   maintain any club or other establishment or profit sharing scheme calculated to advance the interests of the Company or its officers or employees.
10. To improve, manage, cultivate, develop, exchange, let on lease or otherwise, mortgage, sell, charge, dispose of, turn to account, grant rights and privileges in respect of, or otherwise deal with all or any part of the property and rights of the Company for the time being of the company for such consideration as the Company may think fit.
11. To receive and acquire money by donation, gift, subscription or otherwise and to apply   
    or expend such funds to or upon all or any of the objects of the company, directly or   
    indirectly.
12. To advance money or give credit to such persons, firms or companies including customers and others, with or without security, and upon such terms as may seem expedient as the Company may approve.
13. To borrow or raise money in such manner as the Company shall think fit, and in   
    particular by the issue of debentures or debenture stock, bonds, obligations and   
    securities of all kinds (perpetual or otherwise) and either redeemable or otherwise and   
    to secure the repayment of any money borrowed, raised or owing, by mortgage, charge   
    or lien upon the whole or any part of the Company's property or assets (whether present or future), and also by a similar mortgage, charge or lien to secure and guarantee the performance by the Company of any obligation or liability it may undertake and to purchase, redeem or pay off any such securities.
14. To draw, make, accept, endorse, discount, execute and issue promissory notes, bills of   
    exchange, bills of lading, warrants, debentures and other negotiable or transferable   
    instruments.
15. To subscribe for, take, purchase or otherwise acquire and hold shares or other interests in or securities of any other company having objects altogether or in part similar to those of this Company or carrying on any business capable of being carried on so as, directly or indirectly to benefit this Company.
16. To pay all or any expenses incurred in connection with the promotion, formation and incorporation of the Company.
17. To support and subscribe to any charitable or public object, and any institution, society   
    or club which may be for the benefit of the Company or its employees, or may be   
    connected with any town or place where the Company carries on business; to give   
    pensions, gratuities (to include death benefits) or charitable aid to any persons who may have been officers or employees or ex-officers or ex-employees of the Company, or, its predecessors in business, or to the spouses, children or other relatives or dependants of such persons; to make payments towards insurance; and to form and contribute to provident and benefit funds for the benefit of any such person or of their spouses, children or other relatives or dependants.
18. To accept payment for any property or rights sold or otherwise disposed of or dealt with by the Company, either in cash, by installments or otherwise, or in fully or partly paid up shares of any Company or corporation, with or without deferred or preferred or special rights or restrictions in respect of dividend, repayment of capital, voting or otherwise, or in debentures or mortgage debentures or debenture stock, mortgages or other securities of any company or corporation, or partly in one mode and partly in another, and generally on such terms as the company may determine, and to hold, dispose of or otherwise deal with any shares, stock or securities so acquired.
19. To amalgamate with any other Company whose main objects are to include main objects similar to those of this company.
20. To do all or any of the above things in any part of the world, and either as principals,   
    agents, trustees, contractors or otherwise, and either alone or in conjunction with   
    others, and either by or through agents, trustees, subcontractors or otherwise.
21. To do all such other things as may be deemed incidental or conducive to the attainment of the above objects or any of them.

It is hereby expressly declared that each sub-clause of this clause shall be construed independently of the other sub-clauses hereof, and that none of the objects mentioned in any sub-clause shall be deemed to be merely subsidiary to the objects mentioned in any other sub clause.

1. The liability of the members is limited.
2. Every member of the Company undertakes to contribute to the assets of the Company, if the company is wound up while he or she is a member or is wound up within 1 year after the date on which he or she ceases to be a member, for –
3. the payment of the debts and liabilities of the company contracted before he or she ceases to be a member, and the costs, charges and expenses of winding up: and
4. the adjustment of the rights and contributories among themselves,

such amount as may be required not exceeding €…….

1. The income and property of the Company shall be applied solely towards the promotion   
   of its main objects set forth in this Memorandum of Association. No portion of the   
   Company's income and property shall be transferred directly or indirectly by way of   
   dividend, bonus or otherwise howsoever by way of profit to members of the Company.   
   No Director shall be appointed to any office of the Company paid by salary or fees, or   
   receive any remuneration or other benefit in money or money's worth from the   
   Company. However, nothing shall prevent any payment in good faith by the Company   
   of:
2. Reasonable and proper remuneration to any member, officer or servant of the   
   company (not being a Director) for any services rendered to the Company;
3. Interest at any rate not exceeding 5% per annum on money lent by Directors or   
   other members of the Company to the Company;
4. Reasonable and proper rent for premises let by any member of the Company (including any Director) to the Company;
5. Reasonable and proper out-of-pocket expenses incurred by any Director in   
   connection with their attendance to any matter affecting the Company;
6. Fees, remuneration or other benefit in money or money's worth to any Company   
   of which a Director may be a member holding not more than one hundredth part   
   of the issued capital of such Company.
7. If upon winding up or dissolution of the Company there remains after the satisfaction of all debts and liabilities, any property whatsoever, the same shall not be paid to, or distributed among the members of the Company, but shall be given or transferred to some other company or companies, having main objects similar to the main objects of the Company, and which prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the Company, under or by virtue of clause 6 hereof, such company or companies to be determined by the members of the Company, at or before the time of dissolution and if in so far as it cannot be given to the aforesaid provision then to some charitable object.

**COMPANIES ACT 2014**

**COMPANY LIMITED BY GUARANTEE**

#### **Articles of Association**

Of

**........................... Company Limited by Guarantee**

PRELIMINARY

1. The optional provisions of the Act (as defined by Section 1177 of the Act) shall apply to the Company save and so far as they are disapplied, modified or supplemented by this Constitution and such optional provisions together with the provisions of this Constitution shall constitute the Regulations of the Company.

##### MEMBERS

1. The number of members with which the Company proposes to be registered is (insert number) but the Directors may from time to time register an increase of members in accordance with Subsection 4 of Section 1199 of the Act.

COMPANY SEAL

1. The Company’s seal shall be used only by authority of its directors, or of a committee of its directors authorised by its directors in that behalf and any instrument to which a Company’s seal shall be affixed shall be:
2. signed by a director of the Company; and
3. be countersigned by the secretary or by a second director (if any) of the Company or by some other person appointed for the purpose by a foregoing committee of them

and Subsection 2 of Section 43 is modified accordingly.

1. The Company’s seal may also be used by a registered person and any instrument to which the Company’s seal shall be affixed when it is used by the registered person shall be signed by that person and countersigned by a director of the Company and Subsection 3 of Section 43 of the Act is modified accordingly.
2. In accordance with Subsection (2) of Section 44 of the Act the company may have for use in any place abroad an official seal which shall resemble the common seal of the company with the addition on its face of the name of every place abroad where it is to be used.

DIRECTORS

1. For the purpose of Subsection (1) of Section 161 of the Act, the signature of an alternate director shall suffice in place of the signature of the director appointing him or her.
2. For the purposes of Subsection 1 (d) of Section 228 of the Act, the reasonable personal use by a director of any property of the company and made available for use by the director in connection with the business or affairs of the Company shall be permitted, subject to any restrictions imposed by the Company under contract or otherwise.

##### GENERAL MEETINGS

1. Proxies for the purposes of a meeting as defined in Section 183 of the Act shall be deposited not later than the following times:
2. before the appointed time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote; or
3. in the case of a poll before the time appointed for the taking of the poll.

##### ANNUAL SUBSCRIPTIONS

1. The Directors shall be entitled from time to time to determine any Annual Subscription to be payable by any member of the Company. Such subscription shall be payable in advance on the 1st day of January each year. A person becoming a member of the Company after the 1st day of January in any year may be required by the Directors to pay the entire Annual Subscription in respect of that year. In the event that any member shall cease to be a member prior to the 1st day of January in any year that member shall not be entitled to any rebate of his Annual Subscription paid for that year. The terms and conditions attached to the Life Subscriptions shall be determined by the Directors in their absolute discretion from time to time.

VACATION OF OFFICE

10. The Office of a Director shall be vacated if the Director-

1. Is adjudicated bankrupt or being a bankrupt has not obtained a certificate of discharge in the relevant jurisdiction; or
2. becomes or is deemed to be subject to a disqualification order within the meaning of Chapter 4 of Part 14 of the Act ; or
3. resigns his or her office by notice in writing to the company; or
4. can no longer be reasonably regarded as possessing an adequate decision making capacity; or
5. Is restricted in accordance with Section 819 of the Act and a Declaration of restriction is made in relation to the director and the directors, at any time during the currency of the declaration, resolve that his or her office be vacated; or
6. is sentenced to a term of imprisonment (including a term that is suspended) following conviction of an indictable offence (other than an offence under the Road Traffic Act, 1961, or any Act amending the same) unless the Directors otherwise determine. ; or
7. is for more than 6 months absent, without the permission of the directors, from meetings of the directors as during that period.

NOTICES

11. In any case in which a provision of the Act, or of the company’s constitution, requires or authorises a notice to be served on or given to a member of the company by the company or an officer it may be delivered in one of the following ways:

1. by delivering it to the member;
2. by leaving it at the registered address of the member;
3. by sending it by post in a prepaid letter to the registered address of the member;
4. by electronic means provided the conditions as specified in subsection (4) of Section 218 of the Act are satisfied.

INDEMNITY

12. Every officer of the Company :

1. shall be entitled to be indemnified out of the assets of the Company against all losses or liabilities which he or she may sustain or incur in defending any proceedings, whether civil or criminal, in which judgment is given in his or her favour in which he or she is acquitted or in connection with any proceedings or application referred to in or under Sections 233 or 234 of the Act in which relief is granted to him or her by the court.
2. shall be entitled to be indemnified out of the assets of the Company against all losses or liabilities which he or she may sustain or incur in or about the execution of the duties of his or her office or otherwise in relation thereto and no officer shall be liable for any loss, damage or misfortune which may happen to or be incurred by the Company in the execution of the duties of his or her office in relation thereto. This regulation shall have effect only in so far as its provisions are not void under Section 235 of the Act.

I/We, the several person(s) whose name(s), address(es) and description(s) is/are subscribed, wish to be formed into a Company in pursuance of this Constitution.

|  |  |
| --- | --- |
| **Names, Addresses and Descriptions of Subscribers** |  |

Subscriber Name,

Address

Description

Subscriber Name,

Address

Description

Signature in writing of the above subscribers, attested by witness as provided for below;

**Dated:**

**Witness to the above Signatures:**

**Name:**

**Address:**